This year, the Grand Rapids Public Museum's Van Andel Museum Center will be open as an outdoor venue only, and will once again curate a rewarding exhibit experience with approachable art that is intriguing and distinctive. Pieces will be installed on the grounds near the river, and the front and back lawns. Our handy food carts will be stationed accordingly to make it easy for visitors to grab a quick bite or beverage while on the move!

If you wish to host a private reception, wedding, party or convention at the Museum during this very public event, please call us at 616.929.1700. The Museum will be open from 12 pm - 5 pm with general admission, but will be closed periodically for special events (the outdoor grounds will of course be available during official ArtPrize hours and beyond).

Below you will find a listing of the ArtPrize venue spaces available at the Grand Rapids Public Museum. This list includes photos of the areas and the identifying number code. This alphanumeric code corresponds to the area on the Museum's grounds layout. (see pg. 7)

#### Exterior Venue Spaces:

G1 - North Lawn





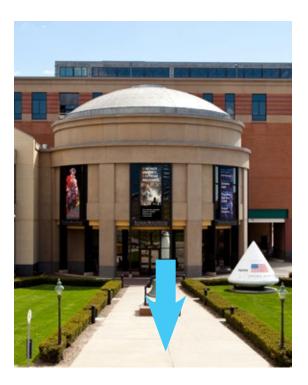
## G2 - North Lawn





# G3 - North Center Entrance Walk



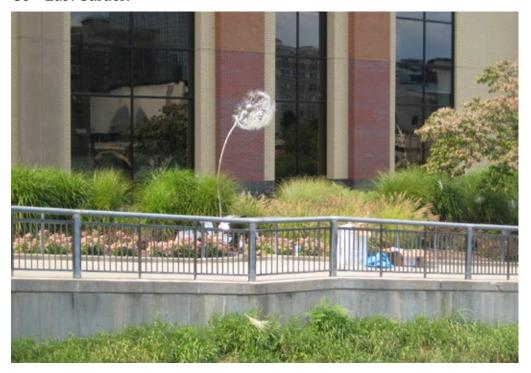


## G4 - North Lawn





G5 - East Garden



## G6 - South East Lawn



G7 - South Lawn



G8 - South Lawn



G9 - South Lawn



G10 - South Lawn

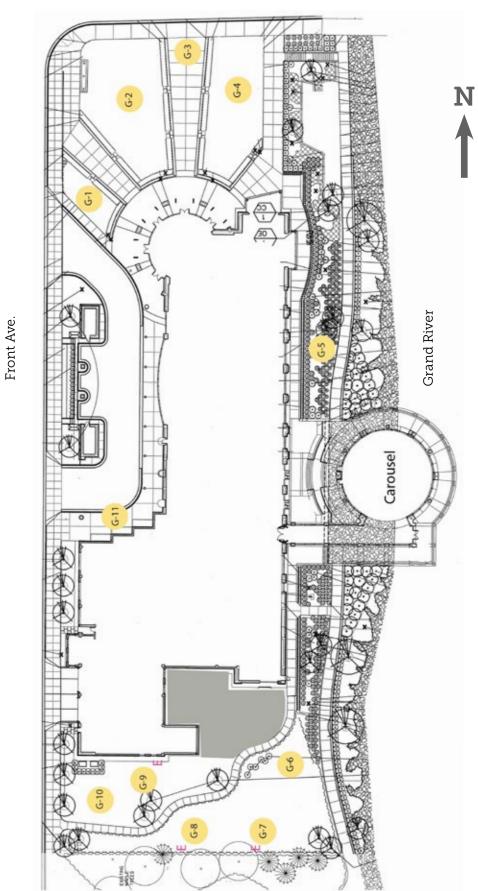


G11 - Drive-Through Turn Around





Pearl Street



7

#### **Grand Rapids Public Museum ArtPrize Venue Information 2014**

#### Schedule

Deliveries & Installations: September 15 - 23 (deliveries to be scheduled through the Museum, unscheduled deliveries will not be accepted.)

Uninstall: October 13 - October 17

ArtPrize runs September 24 - October 12, 2014

#### **Installation Information and Requirements**

These are our venue requirements, but due to the potential uniqueness of certain artwork, some items are subject to the negotiated contract between the Museum and the artist.

- All installations must be approved by the Museum prior to starting. Museum reserves the right to determine final placement. Museum reserves the right to reject installation if methods do not conform to approved procedures.
- Artists are responsible for installing their own artwork. All works must be ready for presentation upon delivery.
- Artists must have their own pedestal if one is required for their piece. Work must be ready for display and stable. All installation systems and time tables must be approved by Museum.
- Artists are required to bring their own installation tools, or the Artist can hire a qualified art installer approved by the Museum. Tools will not be provided by the Museum.
- Artist should bring their own moving equipment (carts etc.)
- Individual artists are responsible for any lighting that is required.
- Shipping crates & other storage: Limited storage is available for a fee (\$4 per square foot). Must be prearranged with the Museum.
- The artist will be responsible for returning the display site to its original state.
- If artists would like to come in to see the space, and discuss with Museum staff, they may do so BY APPOINTMENT.
- Artist's promotional material will be limited to a museum installed 1" deep standard business card holder (for a \$5 charge) or a 5" x 7" x 2" deep postcard holder (for an \$8 charge). This is our attempt to keep the exhibit neat & unified. These items must be reserved by June 30 and paid for by the time artwork is delivered.
- The Museum is not responsible for insuring individual works of art, but the artist may do so.
- You may choose to allow your ArtPrize submission to be for sale. Once the Museum invites you to display your piece, you will be asked to complete a Hosting Agreement/Contract, where you will supply a sales price INCLUDING a 30% Museum sale commission.
- An artist may submit to sell other work through the gift shop with a 40% commission going to the Museum. This must be prearranged and accepted by the museum. If you wish to do so, please send photos to your venue contact with details (quantity, materials, size, selling price which should INCLUDE the commission). Your submissions will be presented to gift shop management for approval.

