

Job Title: Custodian 1st Shift and 2nd Shift

FLSA Status: Non-Exempt/Hrly \$10.00 - 1st Shift/2nd Shift - \$10.25
Hours: Part-time- evenings, weekends and holidays required.

“We instill a passionate curiosity and deeper understanding of the world around us.” That is our vision at Grand Rapids Public Museum. And it permeates everything we do. At the Museum, you’ll help inspire that curiosity by enabling our teams to push the limits and create never-before-seen, one-of-a-kind experiences!

We are the oldest and second largest museum in the state of Michigan. Our Custodial team is responsible for providing our guests with a clean, friendly safe environment. Our team takes delight in ensuring that the spirit of curiosity shines through for all of our guests who come to enjoy our exhibits and events, enabling Guest satisfaction and financial success.

Responsibilities

- Classroom, office, restroom cleaning. Replenish supplies as necessary.
- Vacuuming, upright or VacPac.
- Mopping, use of auto scrubbers/other floor machines.
- Trash removal.
- Replace light bulbs, clean light fixtures and remove cobwebs, etc.
- Move and replace chairs, tables and other furnishings in order to clean surrounding surfaces.
- Event set-up and teardown based on schedule.
- Interact with public as needed in a professional and friendly manner.
- Ability to communicate using a two-way radio.

Basic Qualifications:

- Must be dependable, punctual, and possess a strong work ethic.
- Need strong people skills, to work and communicate effectively and to perform manual labor.
- Ability to work tactfully and effectively and follow both oral and written instructions.

Skills and Experience:

- Knowledge in cleaning or custodial work
- Valid Michigan Driver’s License preferred.

Education: High School Diploma

Physical Demands: Bending, stooping, reaching and lifting up to 50 pounds. Work from ladders up to a height of 12 feet or mechanical lifts up to a height of 45 feet.

Work Environment: Areas of public access, school classrooms and work areas throughout the museum.

